

THE HAVEN KILMACOLM



PERSON SPECIFICATION

JOB TITLE – Scholarship Coordinator/HSW

The Haven Kilmacolm Ethos

Ethos:

The ethos of THK is the motivation for all our work – it is the reason why we do what we do.

It is to work together to extend Jesus' model of the Kingdom of God on earth by living out a lifestyle of love, truth, justice, mercy and forgiveness, according to his teaching. We are inspired by the message, life and example of Jesus through which God's unconditional love for all people is expressed. While this ethos is given life through our relationships, the way we work together and behave with one another, both demonstrate and authenticate our beliefs.

This is all rooted in our faith in Jesus Christ and in his love, which compels us to serve others, putting their needs first. When we work together it is this faith which directs and influences our internal relationships as well as our work with those who want to use THK service. In this way we operate on the understanding that our activities are simply an expression of our faith; that our "doing" derives directly from our "being". There is an essential and indissoluble link between the inner and the outer, the private life and the public face of THK. The link between who we are and what we do cannot be broken.

As THK is a Christian faith based centre, applicants should have a Christian faith and a live church connection. This is a Genuine Occupational Requirement in terms of the Employment Equality Regulations 2010.

Person Specification

1. A desire to work within, and contribute to, a culture that is positive, dynamic, forward thinking, compassionate and outcomes – focused.
2. An understanding and knowledge of harmful effects associated with drug misuse in relation to health, social welfare, housing, employability and relationships.
3. A knowledge of the Health and Social Care standards would be an advantage however training will be given.
4. Demonstrate excellent leadership and organisational skills, including the ability to prioritise under pressure and to work to tight deadlines
5. Demonstrate a non-judgmental and empathetic approach
6. Demonstrate ability to anticipate problems and identify solutions to minimise problems

7. Demonstrate ability to be flexible, manage change and adapt to new ways of working
8. Demonstrate ability to work on own initiative and as part of a team
Demonstrate excellent written and verbal communication skills
9. Demonstrate ability to manage personal wellbeing in a challenging work environment
10. Demonstrate ability to recognise and maintain professional boundaries
11. Demonstrate ability to liaise and advocate on behalf of SU's with external services
12. A requirement to work a variable shift pattern which includes weekend working and overnight
13. A clean driving licence would be an advantage but not essential.
14. Demonstrate man management skills that will be drawn from an experience of leading others with your abilty to inspire and empower them to achieve what they want to achieve.

We will carry out enhanced PVG disclosure checks should the post be offered to you.