

## admissions criteria

The Haven is not emergency accommodation and all referrals must go through a clearly defined application process.

The Haven provides detoxification through our prescribing doctor. Options for detox will be discussed during the application process.

All applicants must have read the contents of the applicant's pack and complete an application form before an interview can be arranged.

The Haven may not admit applicants who:

- have a psychiatric disorder
- require special care
- have recently attempted suicide

Depending on your drug background there may be restrictions on how The Haven can proceed with your application.

The Haven reserves the right to rescind the offer of accommodation where undisclosed information comes to light or an applicant turns up for admission under the influence of drugs or alcohol or if any drugs are brought into our centre.

## Useful information

On arrival you will be allocated a support worker who will be responsible for your personal support. You will meet with them weekly to address your needs and develop your support plan.

At the end of each phase you will receive a review with your support worker and manager.

You will be advised at interview stage regarding your current benefits and tenancy agreements. During your stay at The Haven your benefits will be paid into The Haven resident account which is managed by the finance officer. The rent for your stay in The Haven will be paid from your benefits. All money transactions will be discussed with you at all times.

More information can be found in your Personal Development Plan journal. In this journal you can also record your progress, highlighting events and achievements.

The first month of your stay is a trial time to assess the suitability of the programme for you. At the end of this time, management reserve the right to terminate your stay.

The organisation operates in line with National care standards and is registered by SCWIS with the current report available through a web link and available within the Centre.

Updated policies and procedures in line with current legislation are available on request.